Ormiston Academies Trust

(Academy Name)  
Technology Acceptable Use Agreement – for younger children

Policy version control

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| Policy type | Statutory, OAT template mandatory |
| Author  In consultation with | Richard Canning, Director of ICT  James Miller, National Director of Estates and Technology  Rob Pritchard, National Director of Education  Nikki Cameron, Safeguarding Manager  Rebecca Brierton, Director of Primary Education |
| Approved by | OAT Executive, September 2023 |
| Release date | September 2023 |
| Review | Policies will be reviewed in line with OAT's internal policy schedule and/or updated when new legislation comes into force |
| Description of changes | * New agreement, to follow release of new Technology Acceptable Use Policy for staff and stakeholders. |

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Technology Acceptable Use Agreement – for younger children

[Name of Academy]

This is how we stay safe when we use computers:

* I will ask a Teacher, or suitable adult, if I want to use the computers/tablets
* I will only use activities that a Teacher or suitable adult has told or allowed me to use
* I will take care of computers/tablets and other equipment
* I will ask for help from a Teacher or suitable adult if I am not sure what to do, or if I think I have done something wrong
* I will tell a Teacher or suitable adult if I see something that upsets me on my own or anyone else’s screen
* I will tell a Teacher or suitable adult if my computer/tablet is not working
* I know that if I break the rules I might not be allowed to use a computer/tablet

**Name of Child:**

**Group/Class:**

**Child’s Signature: Date:**

**(The academy will need to decide whether or not they wish the children to sign the agreement – and at which age - for younger children, the signature of a parent/carer should be sufficient)**

**Parent/Carer Signature: Date:**